

E-Mail: Jamandamion lo awov, ed

Phone: (503) 544-8179

WESTERN OREGON UNIVERSITY, WERNER UNIVERSITY CENTER, STUDENT LEADERSHIP AND ACTIVITIES

Laptop Check-Out Policy:

The Werner University Center, Student Leadership and Activities department offer's laptops that may be checked out for two consecutive nights. Laptops can be checked out Monday – Saturday, 2:00 – 9:30pm. Check out times will vary during term breaks. You can check our website at http://www.wou.edu/student/wuc

Students are responsible for the condition of the laptop while it is in their care. Students will be responsible for replacing damaged, lost or stolen laptops and accessories including, but not limited to, CD/DVD/RW drive, power cord, yellow patch network cable, mouse, carrying case and strap. This excludes normal wear and tear. Students shall not copy application or system software on the laptop to another computer or laptop. Western Oregon University assumes no responsibility for loss or damage to student's personal property through the use of this laptop or associated software.

Laptop Contract:

Printed Name:

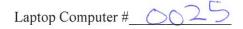
Student V#:

If On Campus RSC Box: _

- I agree to pay \$5.00 if the laptop is returned after 10:30 am but before 2:00 pm on the date due
- I agree to pay \$25.00 if the laptop is returned after 2:00 pm on the date due

I understand the terms described above, and agree to the conditions as outlined. I understand that it is my responsibility to take care of this laptop while it is assigned to me and to replace any parts that are broken or lost. Failure to do so will result in a hold being placed on my future WOU registration and release of records. In addition, I will be denied access to the laptop for no less than one academic term and any applicable fees may be charged to my WOU student account.

If Off Campus Address: 1660 6	Unto Oak c	ity, Zip: Malflerdence 97351		
Signed Name: DUE DATE: 6/9/14 before 10:30am (I certify I am a current student and the information I am providing is accurate) Late returns or problems with the laptop or accessories must be reported to the Werner University Center, Information Desk immediately at (503) 838-8261or wucofc@wou.edu				
WUC Staff Only				
Date checked out: 6 / 6 / 14		Date checked in: 14		
Time checked out: 1:00		Time checked in: 947		
OUT	IN /	Condition or performance: dead?		
☐ Case/strap	☑ Case/strap	Problems: won't charge		
Power Cord	Power Cord	Late Fee: Yes (No)		
☐ Misc	□ / Misc	<u>Amount:</u> \$5 \$25		
Mouse	Mouse	Paid by: Cash Check Student Account*		
Yellow Cable	Yellow Cable	*when charging a student account		
☐ Instruction Sheet	Instruction Sheet	give this contract to Angie		
Checked out by: Checked in by: KS				
Not back by 10:30am: □left a message □talked to student □emailed timeinitials				





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Printed Name: Eden Donato E-Mail: edonato 08@ groupe org

Student V#: 00217377 Phone: (503) 484-8668

If Off Campus Address: 53w6	enth Au 32	City, Zip: 100 mouth 473 Col		
Signed Name: Our DATE: 6 / 6 / 4 before 10:30am (I certify I am a current student and the information I am providing (s accurate) Late returns or problems with the laptop or accessories must be reported to the Werner University Center, Information Desk immediately at (503) 838-8261or wucofc@wou.edu				
WUC Staff Only				
Date checked out: 6/4/14		Date checked in: 6 16 14		
Time checked out: 11-55		Time checked in: 905		
OUT	IN	Condition or performance:		
Case/strap	☐ Cáse/strap	Problems:		
Power Cord	Power Cord	Late Fee: Yes No		
□ Misc	□ Misc.	<u>Amount:</u> \$5 \$25		
Mouse	Mouse	Paid by: Cash Check Student Account*		
Yellow Cable	Yellow Cable	*when charging a student account		
Instruction Sheet	Instruction Sheet	give this contract to Angie		
Checked out by:	Checked in by:			
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